**REQUIRED:** Read This Before Installation and Use

## Installation Directions:

Check Writer"

**1**. Insert the CD into your CD Drive and allow the program to auto-run. 🖌 CWautorun [If after a minute auto-run has not begun, go to "My Computer" find D:\ the CD ROM and RIGHT CLICK the icon, then select EXPLORE. Once the CD is open locate the CWautorun exe icon and double click it.] 2. Next, accept the license agreement and click next. I accept the terms in the license agreement Next > Ydo not accept the terms in the license agreement 3. Enter your name and company name and select install. ...When prompted click finish. With 64 bit operating systems you will be prompted to install 64 bit modules. 64 bit module ... If prompted click install. Install **LAST**  $\rightarrow$  TURN THIS PAGE OVER TO SET THE PERMISSIONS.

Before Using CheckWriter™ for the first time: READ THE MANUAL To access the manual, click the Yellow Question Mark Icon on the CheckWriter<sup>™</sup> Toolbar. Before you use the software, it is **required** that you read the following sections of the manual to avoid misusing the software, and to fully understand the functionality.

- About CheckWriter™
- Features and Functions Guide
- Check / Draft Symbology



### ATTENTION: Network Edition, Duplex and Enterprise Edition Users ONLY -- Follow these additional steps. <u>DO NOT</u> install CheckWriter™ on the server.

1. Install a copy of the software on each client machine where CheckWriter™ will be used and test the software by creating a sample record on each terminal. Next, print a test record from each terminal to confirm the software is properly installed and functioning.

2. Next, locate the database file 'cw50.mdb' installed in C:\Program Files\CheckWriter6. With CheckWriter™ closed, right click on this 'cw50.mdb' file and select 'Copy'. Next, paste this file to a shared server drive or other common folder where universal read and write permissions are granted to all users.

3. Once you have located the database on the server or in a central location on the network, open each copy of CheckWriter<sup>™</sup> and go to the File Menu, then Options and map each machine to the 'cw50.mdb' file, click OK and close – then reopen CheckWriter™. Once this is complete, print the test record and move to the next terminal until all have been mapped and tested.

#### STEP 1: RIGHT CLICK THE ICON and select the last option 'properties'

The dawn	Open	
	Troubleshoot compatibility	
	Open file location	
	Run as administrator	
	Restore previous versions	
	Send to	
	Cut	
	Сору	
	Create shortcut	
111111111	Delete	
	Rename	
	Norton File Insight	
	Properties	

# STEP 2: Select Compatibility Tab

eckWriter Proj	perties	
Security	Details	Previous Versions
General	Shortcut	Compatibility

## **STEP 3**:

f you have problems with this program and it worked correctly on an earlier version of Windows, select the compatibility mode that natches that earlier version. <u>Help me choose the settings</u> Compatibility mode Run this program in compatibility mode for: Windows XP (Service Pack 3)	
Compatibility mode In Run this program in compatibility mode for: Windows XP (Service Pack 3)	
Run this program in compatibility mode for: Windows XP (Service Pack 3)	
Windows XP (Service Pack 3)	
N_ARRAY DEC	
Settings	
Bun in 256 colore	
Run in 640 X 480 screen resolution	
Disable visual themes	
Disable desktop composition	
Disable display scaling on high DPI settings	
Privilege Level	
Dra this arrange as an administrator	
- Run this program as an administrator	
Change settings for all users	

### LAST → Check off RUN AS ADMINISTRATOR







To run just double click on the red icon. [username and password on CD jacket]

### Then SELECT ... "Change Settings for All Users" if available

ns	CheckWriter Properties
	Compatibility for all users
	If you have problems with this program and it worked correctly on an earlier version of Windows, select the compatibility mode that matches that earlier version.
	Compatibility mode Run this program in compatibility mode for: Windows XP (Service Park 3)
	Settings
	Run in 256 colors
	Disable visual themes
	Disable desktop composition Disable display scaling on high DPI settings
	Privilege Level
	OK Cancel Apply
0.00	
	Then Click APPLY